



## Special or Additional Clauses

### Tenant Scale of Fees

<b>Returned cheques or failed standing order</b>	<b>£25.00 + VAT</b>
<b>Tenancy Renewals:</b>	
1. Renew on a periodic tenancy (Rolling monthly contract)	Free
2. Renew on a 6 month extension to your Assured Shorthold Agreement	£30.00 + VAT
3. Renew on a 12 month extension to your Assured Shorthold Agreement	£30.00 + VAT
<b>Rent Refunds following vacation of the property</b>	<b>£30.00 + VAT</b>
<b>Final Check-Out Inventory</b>	<b>Free</b>
<b>Final Check-Out Inventory - work required</b>	<b>£50.00+ VAT</b>
This charge is levied in the event that the final inspection highlights ANY work required and Sky Blue Homes Ltd have to arrange contractors to carry out the work to bring the property back to the required standard.	
<b>Missing Keys/Pre payments cards/ Fobs</b>	<b>£30.00 + VAT</b>
The cost of the replacement materials plus the charge as above	
<b>Rent Collection:</b>	
1 <sup>st</sup> email or phone call as a reminder	Free
2 <sup>nd</sup> email or phone call	£10.00 + VAT
Personal visit for non payment of rent	£30.00 + VAT
Formal demand for rent	£50.00 + VAT
Request payment from guarantor	£50.00 + VAT
Formal demand from guarantor	£100.00 + VAT
<b>Supply references to a third part at the end of the tenancy</b>	<b>Free</b>
<b>Letters required for local authorities, government bodies or such (Per letter)</b>	<b>£30.00 + VAT</b>
<b>Amendment to Contract</b>	<b>£100.00 + VAT</b>